

Annual Auction Donation Form

DONOR / COMPANY INFORMATION:

Please provide complete information to be represented in the program and on bid sheets.

Donor: _____
(Company or name as it should appear on bid sheet & program)

Address: _____

Contact Information: Please provide complete contact information in the event of questions about the item and/or winning bidder needs to contact for receipt of item at a later date.

Please circle your preferred method of contact: **Email** **Phone**

Name: _____ Phone: _____ Email: _____

ITEM INFORMATION:

Please provide thorough name & description to be represented in the program and on bid sheets.

Item Name: _____

Description: (Please provide a thorough description)

Restrictions: (if applicable)

Expiration Date (if any) _____ Declared Value \$ _____

Please check one below:

- Item/certificate included
- Make gift certificate using contact information above
- Donor will deliver on _____
- Request for Item pickup

NOTE: The Arc of Opportunity reserves the right to combine your donation with other items to create a product of greater value to offer during the Auction if we believe it will draw more attention in that form.

FOR OFFICE USE ONLY:

Solicitor Name: _____ Date: _____

RE: _____ TY: _____ Store in: _____

___ LIVE ___ Silent ___ Theme ___ Coffee Can ___ Toy Raffle

___ Bundle with other items for basket

Minimum Bid _____

Location _____

Identifying
Number